

## Caring Closet

Located on the Campus of Tigard High School 503.603.1576 or x1577

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Helping Hands with a Heart For Kids

**Success** of the Caring Closet can be attributed to the generosity of our donors, business partners and volunteers – but it <u>really</u> depends upon you – our school staff.

The Caring Closet is a non-profit Federal Tax ID #93-0572833, we are part of the Tigard/Tualatin School District.

Working together, we hope to help your students feel better about themselves and increase their opportunity for success.

Without you on the front lines, seeing the needs and making referrals, families are unaware and unable to receive our services. By utilizing your connection at the building level we can make a difference in the lives of our most needy students.

## You are **key** to the process.

In addition to referrals, the Caring Closet can work with you and or students for volunteer projects, service learning, or curriculum-related activities

## **HOW TO MAKE A REFERRAL**

For families qualifying for free and reduced lunch, or having unusual or emergency needs, we should receive the following information:

- □ Registered name of student(s)
- □ Student Number
- □ Name of parent or guardian for us to contact
- □ Contact phone number(s)
- ☐ Any additional information you deem important (i.e. if parent or guardian does not speak English, transportation challenges, if this is a first-time or repeat referral, etc.)

Ideally the referral e-mail should mention if there are siblings who are not at your building, as **one** referral is for <u>all</u> TTSD students living in the household.

## WHAT HAPPENS NEXT

After a referral is sent, we double-check district enrollment and call to schedule an appointment. A bi-lingual volunteer contacts families who only speak Spanish.

Because we are set up to allow each family personal attention and assistance during shopping, we cannot accept drop-ins.

Items provide to families may include (depending upon need and availability): pants, tops, coats, new socks and underwear, new shoes, sweatshirts, towels, blankets, sheets, books, pajamas, skirts or dresses, gloves and scarves, personal hygiene items such as toothbrush and toothpaste, razor, deodorant, bar soap and shampoo.